



# 港大同學會小學

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## 2022-2023 年度小一至小五插班生(2023 年 2 月入學)

### 申請須知

#### (一) 申請方法

網上報名	<ul style="list-style-type: none"><li>報名日期：<b>2022 年 11 月 28 日上午 9 時正 至 11 月 30 日下午 5 時正</b></li><li>家長於本校網站填寫「入學報名表」及上載所需文件，並以 PayPal 繳交報名費。</li></ul>
注意事項	<ul style="list-style-type: none"><li>◇ 本校會因應學位空缺數目、申請人的操行及學業成績進行遴選，只邀請合適的申請人參加入學考試。無論申請人是否獲邀，所繳付的報名費一概<u>不設退款</u>。</li><li>◇ 所有逾期申請將不獲受理。</li></ul>

#### (二) 所需文件及費用

所需文件	<ul style="list-style-type: none"><li>填妥的「入學報名表」一份</li><li>學生證件相片一張</li><li>學生之香港出生證明書/香港身份證副本一份 (如果申請人並非在本港出生，應同時遞交其在本港居留的有效證明文件副本)</li><li>學生現就讀小學的 2022-23 年度成績報告表副本一份 (須清楚展示申請人的操行及各科的學業成績)</li></ul>
報名費	<ul style="list-style-type: none"><li>港幣五十元 (不設退款)</li><li>網上報名：以 PayPal 繳交</li></ul>

#### (三) 時間表

公佈入學考試名單 2022 年 12 月 9 日	<ul style="list-style-type: none"><li>家長可於本校網頁的報名系統查閱申請人的遴選結果。</li><li>如申請人獲邀參加入學筆試，報名系統的畫面會顯示申請人的「入學筆試通知信」。</li><li>如家長未能登入本校網頁的報名系統，請在 12 月 10 日或以前與本校校務處職員聯絡。</li></ul>
第一部份：入學筆試 2022 年 12 月 16 日 (下午)	<ul style="list-style-type: none"><li>請家長/家人出示「入學筆試通知信」列印本及申請人本學年有效學生手冊(附學生相片及學校印章)，陪同申請人到本校進行入學筆試。</li><li>所有遲到及未能提供所需文件者，一律不獲參加考試。</li></ul>
公佈入學面試名單 2022 年 12 月 29 日	<ul style="list-style-type: none"><li>家長可於本校網頁的報名系統查閱申請人的入學考試結果。</li><li>如果申請人獲邀參加下一階段的入學面試，報名系統的畫面會顯示申請人的「入學面試通知信」。</li><li>如家長未能登入本校網頁的報名系統，請於 12 月 31 日或以前與本校校務處職員聯絡。</li></ul>
第二部份：入學面試 2023 年 1 月 5 日或 1 月 6 日(下午)	<ul style="list-style-type: none"><li>請家長/家人出示「入學面試通知信」列印本及申請人本學年有效學生手冊 (附學生相片及學校印章)，陪同申請人到本校進行入學筆試。</li><li>入學面試有兩部份： (1) 面試 (申請人及家長與校長/副校長會面) 及 (2) 普通話及英語口試</li><li>所有遲到及未能提供所需文件者，一律不獲參加考試。</li></ul>
公佈插班生錄取名單 2023 年 1 月 11 日	<ul style="list-style-type: none"><li>家長可於本校網頁的報名系統查閱申請人的最後申請結果。</li><li>如家長未能登入本校網頁的報名系統，請於 1 月 12 日或以前與本校校務處職員聯絡。</li><li>本校會以郵寄方式，向成功獲得取錄的申請人發出「取錄通知信」及有關的註冊文件。</li></ul>
2023 年 1 月 13 日	插班生註冊日
2023 年 2 月 2 日	插班生入學日期

## Notes for 2022-2023 P.1 to P.5 Admission (Intake for February 2023)

### (A) Application Methods

Online Application	<ul style="list-style-type: none"> <li>Application period: from <b>09:00 28th November to 17:00 30th November 2022</b></li> <li>Parent/Guardian submit the Online Application Form, upload required documents and pay the application fee by PayPal via our school website.</li> </ul>
Remarks	<ul style="list-style-type: none"> <li>✧ <b>Admission test will be arranged only when there is vacancy and provided that the applicant's conduct and academic performance have met expectation of the school.</b> In any case, the application fee <u>will not be refunded.</u></li> <li>✧ Late or incomplete applications will not be processed.</li> </ul>

### (B) Required documents and fee

Required documents	<ul style="list-style-type: none"> <li>Completed application form</li> <li>A recent student photo</li> <li>A copy of the birth registration document of the applicant (In case of absence of HK Birth Certificate/HKID Card, copies of valid supporting documents certifying the child's right of abode in HK is required.)</li> <li>A copy of AY 2022-23 academic assessment report / report card from the applicant's existing primary school. (Applicant's conduct and academic performance of each subject must be shown clearly)</li> </ul>
Application fee	<ul style="list-style-type: none"> <li>HK\$50 (non-refundable)</li> <li>By online application: To be paid by PayPal</li> </ul>

### (C) Timeline

Release of the shortlisted applicants for Admission Test (Written) 9 December 2022	<ul style="list-style-type: none"> <li>Parents can check the shortlisted applicants for the Admission Test (Written) from the online admission system on our school website.</li> <li>Candidates who are invited to attend the Admission Test (Written) will receive a Notification Letter for Admission Test (Written) from our online admission system.</li> <li>Parents who cannot access the online admission system should contact the school office before 10 December 2022.</li> </ul>
Part 1: Admission Test (Written) 16 December 2022 (PM)	<ul style="list-style-type: none"> <li>Candidate should bring a printout of the Notification Letter for Admission Test (Written) and a student handbook (with photo) of his/her current school.</li> <li>Admission test will not be arranged for late-comers or candidates who cannot present the required documents.</li> </ul>
Release of the shortlisted applicants for Admission Test (Interview and Oral Test) 29 December 2022	<ul style="list-style-type: none"> <li>Parents can check the shortlisted applicants for the Admission Test (Interview and Oral Test) from our school website.</li> <li>Candidates who are invited to attend the Admission Test (Interview) will receive a Notification Letter for Admission Test – Interview and Oral Test from our online admission system.</li> <li>Parents who cannot access the online admission system should contact the school office before 31 December 2022.</li> </ul>
Part 2: Admission Test (Interview and Oral Test) 5 January 2023 or 6 January 2023 (Afternoon)	<ul style="list-style-type: none"> <li>Candidate should bring a printout of the Notification Letter for Admission Test – Interview and Oral Test and a student handbook (with photo) of his/her current school.</li> <li>Part 2: Interview and Oral Assessment               <ol style="list-style-type: none"> <li>(1) Interview (Students and parents will be invited for an interview with the Principal or Vice-principal) and;</li> <li>(2) Putonghua and English Oral Assessment will take place for students</li> </ol> </li> <li>Admission test will not be arranged for late-comers or candidates who cannot present the required documents.</li> </ul>
Announcement of the result for admission of new students 11 January 2023	<ul style="list-style-type: none"> <li>Parents can check the result for admission of new students from our school website.</li> <li>Parents who cannot access the online admission system should contact school office before 12 January 2023.</li> <li>Successful applicants will receive, by post, a letter of acceptance and related documents.</li> </ul>
13 January 2023	Date for registration of new students
2 February 2023	First day of school for new students