

HKUGA Primary School Parent-Teacher Association

Minutes of the 2022-23 Annual General Meeting

Date: 3 November 2023

Time: 7:00 pm – 7:30 pm

Venue: The School Hall, 4/F, HKUGA Primary School.

Present:

Honorary Advisor: Ms. Christina Wong (Principal)

Members of Parent-Teacher Association Standing Committee:

Mr. Samuel Wong	Vice-Principal
Ms Christina Suen	Vice-Principal
Mr. Ho Lai Shun (HLS)	Teacher
Ms. Karen Kwan (KK)	Teacher
Mr. Raymond Ng (RN)	Teacher
Ms. River Wong (RW)	Teacher
Mr. Tiff Lui (TL)	Teacher
Mr. Thomas Kwan	Chairperson
Mr. Heywood Lo	Vice-chair / Treasurer
Ms. Fanny Cheng	Alternate Treasurer
Ms. Oskar Lam	Secretary
Ms. Heibe Mak	Alternate Secretary
Ms. Amy Hui	Committee
Mr. Choi Wai Ming (MC)	Committee
Ms. Doris Ip (DI)	Committee
Mr. Gary Kwan (GK)	Committee
Ms. Helen Fung (HF)	Committee
Mr. Henry Tan (HT)	Committee
Ms. Jean Lai (JL)	Committee
Ms. Joanna Hung (JH)	Committee
Ms. Sindy Wu (SW)	Committee

Absent with apology:

Honorary Legal Advisor: Ms. Pheona Chow (Parent)

Honorary Auditor: Ms. Alison Wong (Parent)

Filed by: Ms. Oskar Lam

Minutes:

1. Adopt the 2022-23 AGM Agenda

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

2. Adopt the 2021-22 AGM Meeting Minutes

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

3. Opening Speech by Honorary Advisor

Our Honorary Advisor, Ms. Christina Wong (Principal) thanked the PTASC members for their contribution. Ms. Wong expressed the school's appreciation of the parents' support and our school's strong tradition of home-school cooperation.

4. 2022-23 Annual Report

The working report of PTA was presented and summarized by the Chairperson in the meeting. It was distributed to the members by posting on the intranet before the AGM and displaying on the notice board at the AGM.

5. 2022-23 Financial Report

The Audited Income & Expenditure Account was presented and summarized by the Treasurer in the meeting. It was distributed to the members by posting on the intranet before the AGM and displaying on the notice board at the AGM. The Treasurer reported that PTA had a healthy financial status in the 2022-23 financial year.

6. Approve the 2022-23 Annual Report and the 2022-23 Financial Report

The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

7. Vote of thanks to 2022-23 Honorary Auditor, Honorary Legal Advisor and Parent Volunteers

The Chairperson thanked the Honorary Legal Advisor, Ms. Pheona Chow, and Honorary Auditor, Mr. Lewis Chou, who had completed their tenure for their support to PTA in the

previous year. She also expressed her heartfelt thanks to over 400 parent volunteers who supported the school and PTA during the 2022-23 school year.

8. Appoint 2023-24 Honorary Auditor and Honorary Legal Advisor

The Chairperson proposed the appointment of Ms. Pheona Chow as Honorary Legal Advisor as well as Mr. Lewis Chou as Honorary Auditor for 2023-24. The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

9. AOB

As there was no other business raised, the 2022-23 Annual General Meeting was adjourned at 7:30pm. 80 parents attended this AGM physically and online.

Confirmed as above by:



Thomas Kwan
Chairperson
HKUGA Primary School
Parent-Teacher Association