

# HKUGA Primary School Parent-Teacher Association

## Minutes of the 2021-22 Annual General Meeting

Date: 11 Nov 2022

Time: 7:00 pm – 7:30 pm

Venue: The School Hall, 4/F, HKUGA Primary School

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Present:

Honorary Advisor of the Parent-Teacher Association:

Honorary Advisor: Ms. Christina Wong (Principal)

Members of Parent-Teacher Association Standing Committee:

Mr. Samuel Wong	Vice-Principal
Ms Christina Suen	Vice-Principal
Mr. Ho Lai Shun	Teacher
Ms. Karen Kwan	Teacher
Mr. Tiff Lui	Teacher
Mr. Raymond Ng	Teacher
Ms. River Wong	Teacher
Ms. Catherine Leung	Chairperson
Mr. Heywood Lo	Treasurer
Ms. Peggy Cheng	Secretary
Mr. Thomas Kwan	Alternate Secretary
Ms. Kitty Ho	Member
Ms. Amy Hui	Member
Ms. Doris Ip	Member
Ms. Susanna Leung	Member
Mr. Henry Tan	Member

Absent with apology:

Standing Committee: Ms. Clara Law (Vice-Chairperson)  
Mr. Justin Lai  
Ms. Island Lo  
Ms. Natalie Ng  
Mr. Song Ng

Honorary Legal Advisor: Ms. Pheona Chow (Parent)

Honorary Auditor: Ms. Alison Wong (Parent)

Filed by: Mr. Thomas Kwan

## Minutes:

### 1. Adopt the 2021-22 AGM Agenda

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

### 2. Adopt the 2020-21 AGM Meeting Minutes

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

### 3. Election of new PTA Standing Committee members

13 parents' candidates introduced themselves and shared their visions on how to support PTA. 11 candidates were elected to be Standing Committee voting members and 2 were non-voting members. Including two existing Standing Committee members who were elected within the Committee to hold office for another term, the new Standing Committee has 15 members.

### 4. Opening Speech by Honorary Advisor

Our Honorary Advisor, Ms. Christina Wong (Principal) thanked the PTASC members for their contribution. Ms. Wong expressed the school's appreciation of the parents' support and our school's strong tradition of home-school cooperation.

### 5. 2021-22 Annual Report

The working report of PTA was presented and summarized by the Chairperson in the meeting. It was distributed to the members by posting on the intranet before the AGM and displaying on the notice board at the AGM.

### 6. 2021-22 Financial Report

The Audited Income & Expenditure Account was presented and summarized by the Treasurer in the meeting. It was distributed to the members by posting on the intranet before the AGM and displaying on the notice board at the AGM. The Treasurer reported that PTA had a healthy financial status in the 2021-22 financial year.

### 7. Approve the 2021-22 Annual Report and the 2021-22 Financial Report

The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

8. Vote of thanks to 2021-22 Honorary Auditor, Honorary Legal Advisor and Parent Volunteers

The Chairperson thanked the Honorary Legal Advisor, Ms. Pheona Chow, and Honorary Auditor, Ms. Alison Wong, who had completed their tenure for their support to PTA in the previous year. She also expressed her heartfelt thanks to almost 200 parent volunteers who supported the school and PTA during the 2021-22 school year.

9. Appoint 2022-23 Honorary Auditor and Honorary Legal Advisor

The Chairperson proposed the appointment of Ms. Pheona Chow as Honorary Legal Advisor as well as Mr. Lewis Chou as Honorary Auditor for 2022-23. The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

10. AOB

As there was no other business raised, the 2021-22 Annual General Meeting was adjourned at 7:30pm. 80 parents attended this AGM.

Confirmed as above by:



Catherine Leung  
Chairperson  
HKUGA Primary School  
Parent-Teacher Association