

HKUGA Primary School Parent-Teacher Association

Minutes of the 2021 Annual General Meeting

Date: 5 November 2021
Time: 7:10 pm – 7:40 pm
Venue: The School Hall, 4/F, HKUGA Primary School

Present:

Honorary Advisor: Ms. Christina Wong (Principal)
Honorary Legal Advisor: Ms. Pheona Chow (Parent)

Members of Parent-Teacher Association Standing Committee:

Parents

Ms. Catherine Leung (Chairperson)
Mr. Heywood Lo (Treasurer)
Ms. Peggy Cheng (Secretary)
Mr. Thomas Kwan (Alternate Secretary)
Ms. Kitty Ho
Ms. Amy Hui
Ms. Doris Ip
Mr. Song Ng
Mr. Henry Tan

Teachers

Mr. Samuel Wong (Vice Principal)
Ms Christina Suen (Vice Principal)
Mr. Ho Lai Shun
Ms. Chan Pui See, Fiona
Mr. Lam Siu Fai, Silas
Ms. Pan Kai Wai, Cathy
Ms. Qi Yin

Absent with apology:

Standing Committee: Ms. Clara Law (Vice-Chairperson)
Mr. Justin Lai
Ms. Island Lo
Ms. Natalie Ng

Honorary Auditor: Ms. Alison Wong (Parent)

Filed by: Mr. Thomas Kwan

Minutes:

1. Adopt the 2021 AGM Agenda

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

2. Adopt the 2020 AGM Meeting Minutes

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

3. Opening Speech by Honorary Advisor

Our Honorary Advisor, Ms. Christina Wong (Principal), informed the parents of a traffic accident involving two of the school buses that afternoon, the status of the students involved (7 students were taken to the hospital for inspection, all discharged the same afternoon) and reassured the parents that a full investigation is under way.

Principal Wong highlighted the efforts of the PTASC to introduce an array of new initiatives despite the challenges due to COVID-19. She thanked the PTA for being a partner of the school in promoting and strengthening the culture of home-school cooperation at HKUGA Primary School.

4. 2020-21 Annual Report

The Chairperson presented a review of the activities organised by the PTA in the 2020-21 school year.

5. 2020-21 Financial Report

The Treasurer presented the Audited Financial Report for the 12 months to 31 August 2021. The PTA had a financial surplus in 2020-21 as many of its activities were conducted online due to COVID-19 and incurred minimal expenses.

6. Approve the 2020-21 Annual Report and the 2020-21 Financial Report

The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

7. Vote of thanks to 2019-20 Honorary Auditor, Honorary Legal Advisor and Parent Volunteers

The Chairperson thanked the Honorary Legal Advisor, Ms. Pheona Chow, and the Honorary Auditor, Ms. Alison Wong, She presented a list of more than 150 parent volunteers and thanked them for their support of the school and PTA.

8. AOB

As there was no other business raised, the 2021 Annual General Meeting was adjourned at 7:40pm. 116 parents and 17 teachers attended this AGM.

Confirmed as above by:

Catherine Leung
Chairperson
HKUGA Primary School
Parent-Teacher Association