

HKUGA Primary School Parent-Teacher Association
Minutes of
the 2010 Annual General Meeting

Date: 5 Nov 2010 (Friday)
Time: 7:30 pm – 9:30 pm
Venue: The School Hall, 4/F., HKUGA Primary School

Present:

Honorary Advisors of the Parent- Teacher Association:

Honorary Advisor : Ms. Christina Wong (Principal)
Honorary Legal Advisor : Ms. Vinci Hon (Parent)
Honorary Auditor : Mr. Mak Don Hang (Parent) (Absent with apology)

Members of the 3rd Parent-Teacher Association Standing Committee:

<u>Parent</u>	<u>Teacher</u>
Mr. Tim Ip (Chairperson)	Ms. Tse Wai Lok (Vice- Principal)
Mrs. Anna Luk (Vice-Chairperson)	Mr. Dennis Ng (Vice-Principal)
Mrs. LeAnne Ho (Treasurer) (Absent with apology)	Mr. Ho Lai Shun (School Development Officer)
Mrs. April Ip (Secretary)	Ms. Becky Tang
Mrs. Tammy Chan (Secretary)	Mr. Sam Chung
Mrs. Cara Kwan	
Mr. Eddie Chan	
Mrs. Rainbow Mak	
Mrs. Melisa Siu	

Filed by : Mrs. April Ip

Minutes:

1. Opening Speech

Mr. Tim Ip, Chairman of PTA announced the beginning of the Annual General Meeting at 7:30p.m. as the required quorum was met. After greeting to all parents and teachers by the Chairman, our Honorary Advisor, Ms Christina Wong (Principal) was invited to deliver opening remark. She praised the effort paid by PTASC members and thanked for their contributions, with special mention for the coordination of the Shanghai Expo Study Tour.

2. To adopt 2010 AGM Agenda and 2009 AGM Meeting Minutes

The Chairman proposed to vote the motion and received unanimously yes without objection and abstain.

3. To endorse the 2009 – 2010 Honorary Auditor

Due to the resignation of the Honorary Auditor by mid of the year, Mr. Mak Don Hang was appointed as the Honorary Auditor as per Standing Committee Meeting dated 18 March 2010. The Chairman proposed to vote the motion and received unanimously yes without objection and abstain.

4. To receive and consider the Working Report for the period 2009 – 2010

The working report of PTA was presented and summarized by the Chairman in the meeting. It was distributed to the members and posted on intranet before the AGM.

5. To receive and consider the Income & Expenditure Account 2009 – 2010

The Income & Expenditure Account was presented and summarized by the Chairman in the meeting. It was distributed to the members and posted on the intranet before the AGM.

6. To approve of the Working Report and Income & Expenditure Account

The Chairman proposed to vote the motion and received unanimously yes without objection and abstain.

7. To approve the Constitution Amendments

The Chairman presented the amendments. By the approval of the proposed amendments, the PTA will be transitioned from an affiliated organization under the school to a stand-alone organization to be registered under the Societies Ordinance. It was distributed to the members and posted on the intranet before the AGM.

The Chairman proposed to vote the motion and received unanimously yes without objection and abstain.

8. To approve the Election of the 4th Ordinary Standing Committee Members

The Chairman explained that per constitution, the 4th Ordinary Standing Committee Members would comprise of: two (2) existing Ordinary Standing

Committee Members elected to stay (vote by the 3rd PTASC), seven (7) newly elected Ordinary Standing Committee Members (vote by all members) and two (2) newly elected Auxiliary Ordinary Standing Committee Members (vote by all members).

As per the elections, the Chairman announced the 4th Ordinary Standing Committee Members as follow:

Staying Ordinary Committee Members:

Mr. Tim IP (3C 葉朗俊 及5B 葉朗澄 同學之爸爸)

Ms. Anna LO (5B 陸穎僖 同學之媽媽)

Newly Elected Ordinary Committee Members

Ms. Melisa TSUI (1B 蕭埜桐 及5C 蕭若明 同學之媽媽)

Ms. Cara NGAN (4C 關穎淘 及 5C 關凱楠 同學之媽媽)

Ms. Tammy MAK (5A 陳俊澄 同學之媽媽)

Ms. Salina SZE (1D 李睿桁 及 5D 李偲德 同學之媽媽)

Ms. Rainbow LEE (5D 麥曉瑩 同學之媽媽)

Ms. KONG Wai Fan (1A 莫子亨 及 1D 莫子元 同學之媽媽)

Ms. KUNG Lee (1C 徐嘉瑩 同學之媽媽)

Newly Elected Auxiliary Ordinary Committee Members

Mrs. Valentina Pereira CHOI (3D Elvina Choi 同學之媽媽)

Mr. IP Yin Chuen (1D 葉智健 同學之爸爸)

The Chairman proposed to vote the motion and received unanimously yes without objection and abstain.

9. Appointment of Honorary Legal Advisor and Honorary Auditors 2010 - 11

The Chairman thanked the Honorary Legal Advisor, Ms. Vinci Hon and Honorary Auditor, Mr. Mak Don Hang who had completed their tenure, for their support to PTA in the previous year. Meanwhile, the Chairman announced the continual appointment of Ms. Vinci Hon as Honorary Legal Advisor for 2010-11. He also introduced and welcomed the appointment of three parents, Ms. Cua King Min, Ms. Fan Liangqing and Ms. Cheung Wan Suet as Honorary Auditors for 2010-11.

The Chairman proposed to vote the motion and received unanimously yes without objection and abstain.

As there were no other businesses raised, the 2010 Annual General Meeting was adjourned at 9:30 pm.

Confirmed as above by:



25th November, 2010

Tim Ip
Chairman (2008 – 2010)
HKUGA Primary School
Parent-Teacher Association

Date :